



Petition for Georgia Resident Classification

Who should file this petition?

Please submit this petition **only** if you are classified as a nonresident for tuition purposes and you think that further information could alter that decision. You must demonstrate that you, your parent, your spouse, or your court-appointed guardian (if you are a minor) is a **resident of Georgia for tuition purposes**. You may establish this claim by providing documentation to support your claim. Please note that establishing residency for tuition purposes as defined by the Board of Regents requires more than establishing eligibility to vote, securing a driver's license, and/or paying taxes. *It is presumed that no student shall have gained or acquired in-state classification while attending any postsecondary educational institution in this state without clear evidence of having established domicile in Georgia for purposes other than attending a postsecondary educational institution in this state.* For more information about resident classification of students for tuition purposes, visit our website.

Do not complete this residency petition if one of the following out-of-state tuition waiver categories describes you:

You may wish to visit our website for a complete list of Board of Regents waivers and the appropriate request form indicating required documentation.

1. Active duty military personnel (includes military dependents) permanently stationed in Georgia who **do not** claim Georgia as their permanent home of record.
2. Military personnel (includes military dependents) who separated from active duty or retired within 12 months of first term of enrollment and who **do not** claim Georgia as their permanent home of record.

3. Person (or their spouse/dependent) transferred to Georgia to accept full-time employment within 12 months of first term of enrollment.
4. Full-time employee (or their spouse/dependent) of the University System of Georgia, a public school system in Georgia, or the Georgia Department of Technical and Adult Education who **do not** claim Georgia as permanent domicile.

Who has the best claim to residency for tuition purposes?

You, your parent, your spouse or your court-appointed guardian should meet **ALL** of the following criteria:

- ⌋ Has always resided in Georgia or can demonstrate current residency in Georgia and that residency in any other state or country has been abandoned. Maintenance of ties with another state or country will contribute to a nonresident classification and include such things as: financial support from a person who is a resident of another state or country, payment of income taxes to another state, registering a vehicle or securing a driver's license in another state or country.
- ⌋ Has lived in Georgia for the 12 consecutive months immediately preceding the start date for the term and the 12-month durational requirement has not included time attending any educational institution in Georgia on a full-time basis.
- ⌋ Can demonstrate a move to Georgia for purposes other than attending any educational institution in the state of Georgia.
- ⌋ Can demonstrate economic self-sufficiency and contribution to the state by paying meaningful taxes.
- ⌋ Is a US citizen, Resident Alien or is in visa status permitting indefinite or permanent residence in the United States. **OR** is a US citizen, Resident Alien (or in visa status) permitting and can demonstrate previous Georgia residency before a move from the state and return before a 12 month span elapsed.

Personal Statement

I hereby submit this petition to begin the following term:

- Fall (Aug) Spring (Jan)
 Summer (May-July) 20_____

Date permanent residence in Georgia began:

(MM/DD/YY) _____

Former permanent residence was _____

Student Information

Name _____

Current Address _____

Student ID# (or SSN if new student) _____

Birthdate (MM/DD/YY) _____

Permanent Address (if different) _____

First term of enrollment at AASU _____

Married? No Yes If yes—

County of Residence _____

Date of marriage _____

E-mail Address _____

Spouse's name _____

Telephone _____

Citizen Information

- I am a United States citizen Birthplace (city/state) _____
 I am not a United States citizen. Country of citizenship _____ Type of visa held _____
Date visa allowing permanent residence in US was received _____

Filing Deadlines

- ! To ensure timely processing, this petition and all required documents should be submitted by:
August 1 for Fall term December 1 for Spring term May 1 for Summer term
- ! Petitions must be received within ten (10) days after the first day of class to be considered for current term.
- ! Students who file a petition after the filing deadline are expected to pay for classes at the out-of-state rate pending review. If approved, petitioner will receive a refund of any out-of-state tuition fees paid for the current term. Denial of petition is not grounds for withdrawal from school with no financial penalty.
- ! Petitions will not be considered for prior terms.
- ! Please call 912.344-2503 or 1.800.633.2349 with questions.

Please submit this form and all required documentation to **Enrollment Services**, Victor Hall, 11935 Abercorn Street, Savannah, GA 31419 or FAX to 912.344.3470.

	DESCRIPTION OF PETITIONER	REQUIRED DOCUMENTS
Check section that applies to you	All Petitioners	A clear and complete statement indicating your purpose for moving to Georgia and reason(s) why you expect to remain in Georgia indefinitely or to move out of the state after completing your studies.
<input type="checkbox"/> A	Independent 1. I have not been claimed as a dependent on another person's recent income tax return. 2a. I have been self-supporting and have maintained residence in Georgia (including payment of Georgia taxes) for 12 months prior to my first term of enrollment. Or 2b. I moved to Georgia for purposes other than attending an educational institution, have been self-supporting, and have maintained residence in Georgia (including payment of Georgia taxes) for a minimum of 12 months.	<ul style="list-style-type: none"> ■ Documentation from your employer that shows dates/full or part-time employment. If transferred to Georgia by your employer, a statement to that effect should also be included in the employment document. ■ Copy of your lease or deed covering the past 12 months. If the lease is not in your name, also include a notarized statement from the owner/lessee stating the beginning and ending date you resided at that address. ■ Copy of your most recent Georgia income tax return. ■ Documentation of relevant income not covered in tax documents. This documentation should cover the past 12 months and may include, but is not limited to, pay stubs, financial aid paperwork, bank savings statements, or canceled checks from outside sources.
<input type="checkbox"/> B	Dependent 1. I have been claimed as a dependent (child or spouse) on another person's income tax return. 2. My parent, spouse or legal guardian has been self-supporting and has maintained residence in Georgia (including payment of Georgia taxes) for 12 months prior to my first term of enrollment.	<ul style="list-style-type: none"> ■ Documentation from parent, spouse or legal guardian's employer that shows dates of employment and whether full or part-time. If transferred to Georgia by the employer, a statement to that effect should also be included in the employment document. ■ Copy of lease or deed covering residence or parent, spouse or legal guardian for the past 12 months. If lease is not in their name, also include a notarized statement from the owner/lessee stating the beginning and ending date they resided at that address. ■ Copy of parent, spouse or legal guardian's most recent Georgia income tax return. ■ Copy of most recent federal income tax return verifying student's dependent status for tax purposes. ■ Documentation of relevant income not covered in tax documents. This documentation should cover the past 12 months and may include, but is not limited to, pay stubs, financial aid paperwork, bank savings statements, or canceled checks from outside sources.
<input type="checkbox"/> C	Active-Duty Military/ GA Home of Record I am in the US military, LES shows Georgia as home of record and I paid Georgia taxes for the 12 months prior to first term of enrollment.	<ul style="list-style-type: none"> ■ Copy of your most recent Georgia income tax return indicating full-year resident of Georgia. ■ Copies of LES indicating Georgia as home of record covering the past 12 months (first and last month only) ■ Documentation of income not covered in tax documents. This documentation should cover the past 12 months and may include, but is not limited to, pay stubs, financial aid paperwork, bank savings statements, or canceled checks from outside sources
<input type="checkbox"/> D	Dependent of Active-Duty Military/ GA Home of Record My parent or spouse is in the US military, LES shows Georgia as home of record and I paid Georgia taxes for the 12 months prior to first term of enrollment.	<ul style="list-style-type: none"> ■ Copy of parent, spouse or guardian's most recent Georgia income tax return indicating full-year resident of Georgia. ■ Copies of LES indicating Georgia as home of record covering the past 12 months (first and last month only) ■ Copy of valid military dependent ID card. ■ Documentation of income not covered in tax documents. This documentation should cover the past 12 months and may include, but is not limited to, pay stubs, financial aid paperwork, bank savings statements, or canceled checks from outside sources
<input type="checkbox"/> E	GA resident who attended out of state college for more than 12 months prior to first term of enrollment at AASU	<ul style="list-style-type: none"> ■ Letter from the out-of-state public school stating that you were classified as a non-resident for tuition purposes while in attendance. OR

	I filed the most current Georgia tax form as a full-year resident and claimed myself. or My parent, spouse or legal guardian filed the most current Georgia tax form as a full-year resident and claimed me as a dependent.	<input checked="" type="checkbox"/> Select applicable description and submit required documentation.
<input type="checkbox"/> F	Independent Permanent Resident Alien 1. I am a Permanent Resident Alien and have not been claimed as a dependent on another person's most recent income tax return. 2. I have been self-supporting and have maintained legal residence in Georgia (including payment of Georgia taxes) for 12 months prior to my first term of enrollment.	<input checked="" type="checkbox"/> Copy of both sides of your permanent resident card or documentation of other visa status. If your permanent resident status or visa has been in place for fewer than 12 months, document prior visa status and provide copies of I-797C (Notice of Action). <input checked="" type="checkbox"/> Copy of your lease or deed covering the past 12 months. If the lease is not in your name, also include a statement from the lessee stating the beginning and ending date you resided at that address. <input checked="" type="checkbox"/> Copy of most recent Georgia income tax return indicating full-year residency.
<input type="checkbox"/> G	Permanent Resident Alien dependent 1. I have been claimed as a dependent (child or spouse) on another person's income tax return. 2. My parent, spouse or guardian has been self-supporting and has maintained legal residence in Georgia (including payment of Georgia taxes) for 12 months prior to my first semester of enrollment	<input checked="" type="checkbox"/> Copy of both sides of your parent, spouse or guardian's permanent resident card. If his/her permanent resident status or visa has been in place for fewer than 12 months, document prior visa status and provide copies of I-797C (Notice of Action). <input checked="" type="checkbox"/> Copy of your lease or deed covering the past 12 months. If the lease is not in your name, also include a statement from the owner/lessee stating the beginning and ending date you resided at that address. <input checked="" type="checkbox"/> Copy of most recent Georgia income tax return indicating full-year residency.

Armstrong Atlantic State University reserves the right to request any additional documentation that may be needed to clarify originally submitted documents.

Oath and Affirmation

I, the undersigned, hereby affirm the authenticity of all information provided in this affidavit and accompanying documentation. I authorize the university to review or examine any and all documents and records, including my confidential loan forms and related data, which may assist in clarifying my residence. I understand that any false or misleading information in this affidavit, or documents provided to support this affidavit, may result in denial of admission or expulsion from the university. If incorrect classification results from false or concealed facts, I may be charged tuition past due and unpaid at the out-of-state rate. I may also be subject to administrative, civil, and financial penalties. Until these charges are paid, I will not be allowed to receive transcripts or graduate from Armstrong Atlantic State University. I further understand that I am responsible for reporting any resident status changes to the resident official of AASU.

*Signature _____ Date _____

* The petitioner should note before signing that any willfully false statements made herein may result in prosecution for violation of Georgia laws 1978.pp.1249, 1310, which states that convictions of false swearing shall be punished by a fine of not more than \$1000 or imprisonment for not less than one or more than five years, or both.

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public _____

Commission Expires _____

Please visit <http://www.es.armstrong.edu/registrar/residency.htm> for copies of the following:
 Board of Regents Policy 403.02-Classification for Tuition Purposes
 Objective Standards for Acquiring In-State Student Status
 Frequently Asked Questions Concerning Acquiring In-State Student Status
 Glossary of Terms

Official Use Only—Please Do not write in this space